720 Heidelberg Road
Alphington Victoria 3078
PO Box 5067

PO Box 5067 Alphington Victoria 3078 Tel: 03 9490 6600 Fax: 03 9499 389 Email: contact@mercy.edu.au www.mercy.edu.au

ARN: 69 154 531 870

_

1.01A

MERCY EDUCATION POLICY 1.01A POLICY DEVELOPMENT AND RENEWAL

Rationale:

Mercy Education requires guiding principles emanating from its core values of *Compassion, Justice, Respect, Hospitality, Service* and *Courage*, to direct decisions, achieve positive outcomes and ensure consistency of practice in line with good governance.

Definition:

A policy is a succinct summary of the key guiding principles or concepts associated with a particular topic or issue as they apply to Mercy Education and the colleges under its governance.

Policy Statement:

A01 Policies are to be

- a. designed to promote fidelity to the Mercy charism and reflect the values espoused by Mercy Education
- b. developed in consultation with relevant interested parties
- c. written in a standard format, which is brief, clear and succinct
- d. mindful of the need to promote subsidiarity in practice
- e. supported by separate procedural, guideline or strategy documents where necessary
- f. approved by the Directors of the Board of Mercy Education
- g. disseminated to all relevant parties
- h. evaluated and reviewed on a regular basis

A02 Policies will be developed under the following headings:

- a. Rationale: why this policy is required by Mercy Education
- b. Definitions: clarification of key terms
- c. Policy Statement: the key guiding principles or concepts associated with a particular topic or issue
- d. Procedures: a guide to how this policy is implemented in practice
- e. Related Documents: these may be Mercy Education, CECV, relevant Catholic Education Offices, government or other policies or procedures
- f. Review History: previous versions of this policy
- g. Next Review: noting that, as broad principles, policies do not require regular amendment

Associated Procedures:

Procedure 1.01B: Policy Development and Renewal **Related Documents:**Mercy Education Policies

Review History

Nil

Next Review

2017